

CE4BIG KICK-OFF MEETING: Agenda

Wednesday 26 February 2020

- 12.00-13.00 Lunch near the OKKO Hotel
- 13.00-13.30 Organised transfer to the meeting venue –

Atlanpole
Château de la Chantrerie
95 Route de Gachet
44307 Nantes
- 13.30-16.00 Meeting
 - Short introduction and self-presentation of each partner **30 min**
 - Presentation of the Consortium Agreement (Lead Partner – Roza Puzio) **30 min**
 - Presentation of the Grant Agreement – key provisions (LP – RP) **45 min**
 - Minutes of the ESCP-4x Kick-off meeting in Brussels (LP- Benoit-Jules Youbicier-Simo) **30 min**
- 15.45-16.00 Coffee break
- 16.00-18.10 Meeting
 - Project review: Work breakdown (LP – RP) **10 min**
 - Project review – detailed presentation of each WP:
 - WP 5 (LP – RP) **40 min**
 - WP 1 (BioWin – Marc Dechamps) **40 min**
 - WP2 (LP – BJYS) **40 min**
- Transfer to the city centre (hotel, social activity)
- 20.00 Dinner in the city centre



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Thursday 27 February 2020

- 9.00-10.30 Meeting
 - Project review – detailed presentation of each WP:
 - WP 3 (BioM – Stephanie Wehnelt) **40 min**
 - WP 4 (KLSK – Kazimierz Murzyn) **40 min**
 - Planning (LP – RP) **10 min**
- 10.20-10.30 Coffee break
- 10.30-12.30 Meeting
 - Budget (LP – Maud Tronchin) **45 min**
 - Reporting modalities (LP – RP) **15 min**
 - Project performance indicators (LP – RP) **15 min**
 - Work plan for the 1st 6 months (All, LP – RP) **30 min**
 - Sum up (LP – RP) **15 min**
- 12.30 Lunch and end of the meeting

Please read the whole project, all the WP, and the Grant Agreement before the meeting.

On Wednesday every partner will have 5 min for a quick presentation. Please prepare one or two slides about your cluster.

For the presentation of your work package you can use the following scheme:

- Title
- Partners involved
- Beginning and end dates
- Objectives
- Tasks
- Deliverables

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